MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

**OF** 

HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2

Held: Thursday, October 19, 2017, at 2:00 P.M. at 5042 Technology Parkway, Suite 500, Fort Collins, Colorado.

Attendance

The meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Joseph Knopinski Randy Hughes John Hutto

Director Holly Proctor and John Gooch were absent. All director absences are deemed excused unless a contrary notation is recorded in these minutes.

Also present were Clint Waldron, Esq, White Bear Ankele Tanaka & Waldron, Attorneys at Law, District general counsel; Diane Wheeler, Simmons & Wheeler, P.C., District accountant; and Rob Aldrich, MAVDevelopment Company.

Call to Order

Director Knopinski called the meeting to order.

Declaration of Quorum/ Director Qualifications/ Reaffirmation of Disclosures Director Knopinski noted that a quorum of the Board was present and the Directors had confirmed their qualification to serve.

Mr. Waldron advised the Board that pursuant to Colorado law, certain disclosures by the directors may be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which Directors confirmed that nothing appeared on the agenda for which disclosure certificates had not been filed.

The Board determined that participation by the Directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Approval of Agenda

The Board reviewed the proposed agenda. Following discussion,

upon motion duly made and seconded, the Board unanimously approved the agenda, as amended.

## **Public Comment**

### None

## **Consent Agenda**

Mr. Waldron presented the items on the consent agenda to the Board. Mr. Waldron advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. Ratification of Claims Payables was removed from the consent agenda as requested by Director Knopinski. Upon motion duly made and seconded, the following items on the consent agenda were unanimously approved and adopted:

- Approval of Minutes from the June 7, 2017 and August 10, 2017 Board Meetings
- Consider Ratification of 2016 Annual Report
- Consider Approval of Amended and Restated Public Records Request Policy
- Consider Approval and Ratification of Access and Maintenance Easement Agreements for Detention Pond No. 1 and Detention Pond No. 2
- Consider Adoption of Resolution Calling the May 2018 Regular Election
- Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S.

# **Legal Matters**

Consider Adoption of 2018 Annual Administrative Resolution

Mr. Waldron reviewed the 2018 Annual Administrative Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution as revised.

Limits

Review Insurance Property Mr. Waldron reviewed the 2018 Property and Liability Schedule and Liability Schedule and and Limits with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the renewal as presented.

of General Discussion. **Discuss** Status Conveyance of Detention **Ponds** 

#### **Financial Matters**

Review and Acceptance of

Ms. Wheeler reviewed the June 30, 2017 unaudited financials with the Board. Following discussion, upon a motion duly made Unaudited Financial Statements

and seconded, the Board unanimously accepted the financials.

Public Hearing on 2017 **Budget Amendment** 

Director Knopinski opened the public hearing on the 2017 Budget Amendment. Mr. Waldron noted that the public hearing was published in accordance with Colorado law in the Fort Collins Coloradoan on October 5, 2017. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Adoption of 2017 **Budget Amendment** Resolution

Ms. Wheeler reviewed the proposed 2017 Budget Amendment with the Board. Following discussion, upon motion duly made and seconded, the Board approved the resolution amending the Debt Service Fund to \$120,000 and Capital Project Fund to \$14,700,000.

Public Hearing on 2018 Budget

Director Knopinski opened the public hearing on the 2018 Budget. Mr. Waldron noted that the public hearing was published in accordance with Colorado law in the Fort Collins Coloradoan on October 5, 2017. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Adoption of 2018 **Budget Resolution** 

Ms. Wheeler reviewed the proposed 2018 Budget with the Board. Following discussion, upon motion duly made and seconded, the Board approved the resolution adopting the budget, appropriating funds therefor and certifying 5.000 mills for the general fund and 15.000 mills for the debt service fund, subject to the final assessed valuation.

Consider Approval of Auditor Proposals for 2017 Audit

The Board directed Ms. Wheeler to circulate the 2017 Auditor Proposals for Board review and final approval by Director Knopinski. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the proposal subject to final review and approval by Director Knopinski.

Discuss Additional Potential General Discussion. Certifications of District Eligible Costs

Consider Approval/Ratification of Claims Payable

Ms. Wheeler reviewed the claims payable with the Board. Following discussion, upon a motion and duly made and seconded, the Board unanimously ratified check numbers 1228-1248 and 1250 subject to Director Knopinski's final review. Check numbers 1249 and 1251 were voided.

Other Financial Matters

None.

**Other Business** 

None.

Adjourn

There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Secretary for the Meeting

The foregoing minutes were approved on the 6th day of March, 2018.