

## HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2

### SPECIAL MEETING

5042 Technology Pkwy, Suite 200, Fort Collins, Colorado 80528

Wednesday, September 19, 2018 at 2:30 p.m.

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Joseph Knopinski, President	Term to May 2020
John Gooch, Secretary/Treasurer	Term to May 2020
John Hutto, Assistant Secretary	Term to May 2022
Vacant	Term to May 2022
Vacant	Term to May 2022

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### **NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of Minutes from the June 28, 2018 Special Meeting
  - b. Approval of 24-Hour Posting Resolution
  - c. Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S.
  - d. Approval of Property and Liability Schedule and Limits
6. Legal Matters
  - a. Consider Approval of 2019 Annual Administrative Resolution
  - b. Consider Approval of Engagement Letter with White Bear Ankele Tanka & Waldron for Legal Services
7. Financial Matters
  - a. Review and Consider Acceptance of Financials and Check Listing
  - b. Public Hearing on 2018 Budget Amendment
  - c. Consider Adoption of Resolution Amending 2018 Budget
  - d. Public Hearing on 2019 Budget
  - e. Consider Adoption of 2019 Budget Resolution
  - f. Consider Proposals for 2018 Audit
  - g. Consider Approval of Engagement Letter with Simmons & Wheeler, P.C. for Accounting Services
  - h. Other Financial Matters
8. Other Business
  - a. Status of Detention Pond Conveyance
9. Adjourn

<b>2018 Regular Meetings</b>
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October 18, 2018 at 2:30 P.M.
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MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2

Held: Thursday, June 28, 2018, at 3:00 P.M. at 5042 Technology Parkway, Suite 100, Fort Collins, Colorado.

Attendance

The meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Joseph Knopinski  
John Gooch  
John Hutto \*via telephone

Also present were Casey K. Lekahal, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District general counsel; Diane Wheeler, Simmons and Wheeler, P.C., District accountant; and Rob Aldrich (via telephone), MAVDevelopment Company.

Call to Order

Director Knopinski called the meeting to order.

Declaration of Quorum/  
Director Qualifications/  
Reaffirmation of  
Disclosures

Director Knopinski noted that a quorum of the Board were present and the Directors had confirmed their qualification to serve.

Mr. Lekahal advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Lekahal reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Lekahal noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda                      The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda as presented.

Public Comment                              None

**Consent Agenda**                              Mr. Lekahal presented the items on the consent agenda to the Board of District No. 2. Mr. Lekahal advised the Board of District No. 2 that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon motion duly made and seconded, the following items on the consent agenda were unanimously approved and adopted:

Approval of Minutes from the March 6, 2018 Special Meeting

**Legal Matters**

Update on Dissolution of Harmony Technology Park Metropolitan District No. 1 and No. 3                      Mr. Lekahal updated the Board on the status of dissolution for District Nos. 1 & 3. No action taken.

Public Hearing on Petition for Inclusion (Tract A, Harmony Technology Park Third Filing)                      Director Knopinski opened the public hearing on the Petition for Inclusion of Property (Tract A, Harmony Technology Park Third Filing). Mr. Lekahal noted that notice of the public hearing was posted and published pursuant to Colorado law and no written objections or comments had been received. After no public comment was made, the hearing was closed. Mr. Lekahal reviewed the Petition for Inclusion of Property (Tract A, Harmony Technology Park Third Filing). Following discussion, upon a motion duly made and seconded, the Board unanimously approved the Petition for Inclusion.

Consider Approval of Resolution and Order for Inclusion of Property                      Mr. Lekahal reviewed the Resolution and Order for Inclusion of Property (Tract A, Harmony Technology Park Third Filing) with the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the Resolution for Inclusion of Property (Tract A, Harmony Technology Park Third Filing).

Consider Approval of Resolution Regarding Changing the Name of Harmony Technology Park Metropolitan District No. 2                      Mr. Lekahal reviewed the Resolution Regarding Changing the Name of Harmony Technology Park Metropolitan District No. 2 to Harmony Technology Park Metropolitan District with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the Resolution

to Harmony Technology Park Metropolitan District Regarding Changing the Name of Harmony Technology Park Metropolitan District No. 2 to Harmony Technology Park Metropolitan District.

Discuss Conveyance and Maintenance of Detention Ponds/Storm Improvements Mr. Aldrich updated the Board on the status of conveyance and maintenance for detention ponds and storm improvements. He noted that the re-plat has not been completed and once it is completed the second detention pond will be conveyed to the District.

### **Financial Matters**

Review and Consider Acceptance of Financials and Check Listing Ms. Wheeler reviewed the March 31, 2018 unaudited financials and check listing with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the March 31, 2018 unaudited financials and ratified the check listing in the amount of \$61,765.52.

Consider Approval of 2017 Audit Ms. Wheeler reviewed the 2017 Audit with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the 2017 Audit.

Other Financial Matters Ms. Wheeler discussed the establishment of a COLOtrust account with the Board. Following discussion, upon a motion duly made and seconded, the Board directed Ms. Wheeler to open a COLOtrust account.

**Other Business** None.

**Adjourn** There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

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Secretary for the Meeting

The foregoing minutes were approved on the 19th day of September, 2018.

**RESOLUTION  
OF THE BOARD OF DIRECTORS OF THE  
HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2  
  
DESIGNATING THE DISTRICTS' 24-HOUR POSTING LOCATIONS**

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WHEREAS, the Harmony Technology Park Metropolitan District No. 2 (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado; and

WHEREAS, pursuant to § 24-6-402(1)(a), C.R.S., the District is a local public body and subject to the provisions of §§ 24-6-401, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 32-1-903(2), C.R.S., notice of the time and place for meetings of the Board of Directors of the District (the "Board") is required to be posted in three (3) public locations within the boundaries of the District at least seventy-two (72) hours before any regular or special meeting; and

WHEREAS, § 24-6-402(2)(c), C.R.S., provides that, in addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four (24) hours prior to the holding of the meeting; and

WHEREAS, pursuant to § 24-6-402(2)(c), C.R.S., the public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year; and

WHEREAS, the Board has determined to designate one of the three posting locations used for meeting notices in satisfaction of § 32-1-903(2), C.R.S. as its designated posting location for notices under § 24-6-402(2)(c), C.R.S.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. Pursuant to § 24-6-402(2)(c), C.R.S., the Board hereby designates the following location for the posting of its twenty-four (24) hour meeting notices:

Northwest corner of the intersection of Precision Drive and Lady Moon Drive

ADOPTED this 19th day of September, 2018.

HARMONY TECHNOLOGY METROPOLITAN  
DISTRICT NO. 2

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Officer of the District

ATTEST:

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APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON  
Attorneys at Law

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General Counsel to the District

*[Signature Page to Resolution Designating the 24-Hour Posting Location.]*

**Harmony Technology Park Metropolitan District No. 2, City of Fort Collins, Larimer County, Colorado**

**Disclosure Notice Pursuant to §32-1-809, C.R.S.**

**REQUESTED INFORMATION**

**RESPONSE**

<b>Address and telephone number of the principal business office</b>	c/o WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law 2154 E. Commons Ave., Suite 2000 Centennial, CO 80122 303-858-1800	
<b>Name and business telephone number of the manager or other principal contact person for the District/board member contact information</b>	Clint C. Waldron Esq. WHITE BEAR ANKELE TANAKA & WALDRON 2154 E. Commons Ave., Suite 2000 Centennial, CO 80122 Phone: 303-858-1800 Email: cwaldron@wbapc.com	
<b>Board members and re-election status of those members whose office will be on the ballot at the next regular election on May 5, 2020</b>  *on ballot at the next regular election	Joseph Knopinski, President	(term expires 2020)*
	John Gooch, Secretary/Treas.	(term expires 2020)*
	John Hutto, Assistant Secretary	(term expires 2022)
	Vacant	(term expires 2022)
	Vacant	(term expires 2022)
<b>Regular meeting schedule and the place where notice of board meetings is posted pursuant to §24-6-402(2)(c), C.R.S.</b>	Regular meetings are scheduled for third Thursday of March, June, September and October, 2019 at 2:30 p.m. at 5042 Technology Parkway, Suite 500, Fort Collins, Colorado Notices of board meetings are posted at the northwest corner of the intersection of Precision Drive and Lady Moon Drive.	
<b>Current mill levy (2018), for collection in 2019</b>	5.000 mills - (general fund) 15.000 mills - (debt service fund) 0.000 mills - (capital projects fund)	
<b>Total ad valorem tax revenue received during the last year (2018)</b>	\$283,931 (unaudited)	
<b>Date of the next regular special district election of board members</b>	May 5, 2020	
<b>Procedure and timing to submit a self-nomination form for election to the Board(s) pursuant to §1-13.5-303, C.R.S. :</b>	Pursuant to §1-13.5-303, C.R.S. any person interested in being a candidate for the Board must submit a self-nomination and acceptance form signed by the candidate and by a registered elector of the state as a witness to the candidate. On the date of signing the self-nomination form, the person desiring to serve on the Board must be an eligible elector of the District. The form or letter must be filed no earlier than January 1 and no later than the sixty-seventh (67 <sup>th</sup> ) day before the date of the next regular special district election. The form is filed with the Designated Election Official, or if none has been designated, the presiding officer or the secretary of the District at the address above. This form may be obtained by contacting the District's general counsel at (303) 858-1800. In place of the form, the candidate may submit a letter signed by the candidate and a registered elector of the state as witness to the signature of the candidate. Both the form and letter must state the following information: (1) name of the special district; (2) director office sought; (3) term of office sought; (4) date of the election; (5) full name of the candidate as it is to appear on the ballot; and (6) whether the candidate is a member of an executive board of a unit owners' association, as defined in §38-33.3-103, C.R.S., located within the boundaries of the District. An amended self-nomination form may be submitted at any time prior to 5:00 p.m. on the sixty-seventh (67 <sup>th</sup> ) day before the election.	
<b>Address of any website on which the special district's election results will be posted</b>	None.	
<b>Information on the procedure to apply for permanent absentee voter status as described in §1-13.5-1003, C.R.S.</b>	A permanent absentee voter status request form may be obtained by contacting the District's general counsel at (303) 858-1800.	



# INTERIM INVOICE

## Colorado Special Districts Property and Liability Pool

**Date:** 28-Nov-17

**Named Member:** Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker:** T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Suite 170  
Englewood, CO 80112

Policy #	Entity ID	Reference #
30C61183-4663	61183	CHG-5478

Description	Amount
<b>Property Coverage</b>	<b>\$400.00</b>
Addition of Detention Pond B - Pipe Structures: effective 11/10/2017	76.26
Addition of Detention Pond B - Irrigation Systems: effective 11/10/2017	64.70
Addition of Detention Pond B - Landscaping trees & shrubs: effective 11/10/2017	92.20
Addition of Detention Pond A - Pipe Structures: effective 11/10/2017	56.85
Addition of Detention Pond A: Irrigation Systems: effective 11/10/2017	42.06
Addition of Detention Pond A - Landscaping trees & shrubs effective 11/10/2017	67.93
	<hr/>
	\$400.00
<b>Equipment Breakdown</b>	<b>\$150.00</b>
Factor Changes resulting from: Add Boiler Coverage effective: 11/10/2017	150.00
	<hr/>
	\$150.00

**(Direct Discount) Total Due \$550.00**

### PAYMENT DUE UPON RECEIPT.

Please send a copy of this invoice to help us apply your payment correctly.  
**NOTE: The terms of your Intergovernmental Agreement require timely payment to prevent automatic cancellation of coverage. Only Colorado Special Districts Property and Liability Pool Board of Directors can extend cancellation provision.**

**Please Remit to:** Colorado Special Districts Property and Liability Pool  
PO Box 1539

Portland, OR 97207-1539  
Toll Free: 800-318-8870 / Fax: 503-943-6622





**Colorado Special Districts Property and Liability Pool**

**Deferred Program  
INVOICE**

**Date:** 15-Nov-17

**Entity:** Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker** Shelly Caudillo  
T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Suite 170  
Englewood, CO 80112

Invoice #:	Entity ID:	Effective Date:	Expiration Date:	Invoice Date:
31C61183-1815	61183	01-Jan-18	01-Jan-19	15-Nov-17

Coverage:	Contribution:
General Liability	\$520.00
Public Officials Liability	\$1,163.00
Auto Liability	\$0.00
Non-Owned / Hired Auto Liability	\$132.00
Auto Physical Damage	\$0.00
Hired Auto Physical Damage	\$65.00
Excess Liability	\$0.00
Property	\$1,323.18
Earthquake	\$0.00
Flood	\$0.00
Equipment Breakdown	\$150.00
Comprehensive Crime and ID Recovery Extension	\$133.31
Ancillary Lines and/or Reinstatement Charge	\$0.00
<b>Total Contribution</b>	<b>\$3,486.49</b>

*(Direct Discount Applied)*

*The following discounts are applied (Not applicable to minimum contributions):*

*- An 8% Multi Program Discount for participation in the Pool's Workers' Compensation Program has been applied.*

**Payment Due Upon Receipt**

Payment evidences acceptance of this coverage. Please send a copy of this Invoice with Remittance. NOTE: Terms of the Intergovernmental Agreement require timely payment to prevent automatic cancellation of coverage. Only the Colorado Special Districts Property and Liability Pool Board of Directors can extend the cancellation provision.

**Please Remit to:** Colorado Special Districts Property and Liability Pool  
PO Box 1539  
Portland, OR 97207-1539  
Toll Free: 800-318-8870 / Fax: 503-943-6622



**Colorado Special Districts Property and Liability Pool**

**Deferred Program**

**Remittance**

**Date:** 15-Nov-17

**Entity:** Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
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Invoice #:	Entity ID:	Effective Date:	Expiration Date:	Invoice Date:
31C61183-1815	61183	01-Jan-18	01-Jan-19	15-Nov-17

Coverage:	Contribution:
General Liability	\$520.00
Public Officials Liability	\$1,163.00
Auto Liability	\$0.00
Non-Owned / Hired Auto Liability	\$132.00
Auto Physical Damage	\$0.00
Hired Auto Physical Damage	\$65.00
Excess Liability	\$0.00
Property	\$1,323.18
Earthquake	\$0.00
Flood	\$0.00
Equipment Breakdown	\$150.00
Comprehensive Crime and ID Recovery Extension	\$133.31
Ancillary Lines and/or Reinstatement Charge	\$0.00
<b>Total Contribution</b>	<b>\$3,486.49</b>

*(Direct Discount Applied)*

*The following discounts are applied (Not applicable to minimum contributions):*

*- An 8% Multi Program Discount for participation in the Pool's Workers' Compensation Program has been applied.*

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**Please Remit to:** Colorado Special Districts Property and Liability Pool  
PO Box 1539  
Portland, OR 97207-1539  
Toll Free: 800-318-8870 / Fax: 503-943-6622



**Annual Comparison of 2018 and 2017 contributions.  
Loss Ratios based on participation years from 2010 to 2017**

**Harmony Technology Park Metropolitan District No. 2**

Year	Contribution
2018	\$3,486.49
2017	\$2,013.31
Difference	\$1,473.18
% Difference	73.17%

General Liability	Contribution	TOE
Yr. 2018	\$520.00	\$28,100.00
Yr. 2017	\$520.00	\$28,100.00
Difference	\$0.00	\$0.00
% Difference	0.00%	0.00%
Loss Ratio	0.00%	

Equipment Breakdown	Contribution
Yr. 2018	\$150.00
Yr. 2017	\$0.00
Difference	\$150.00
% Difference	
Loss Ratio	0.00%

Auto Liability	Contribution	Auto Count
Yr. 2018	\$132.00	
Yr. 2017	\$132.00	
Difference	\$0.00	
% Difference	0.00%	
Loss Ratio	0.00%	

Crime	Contribution
Yr. 2018	\$133.31
Yr. 2017	\$133.31
Difference	\$0.00
% Difference	0.00%
Loss Ratio	0.00%

Auto Physical Damage	Contribution	TIV
Yr. 2018	\$65.00	
Yr. 2017	\$65.00	
Difference	\$0.00	
% Difference	0.00%	
Loss Ratio	0.00%	

Public Officials Liability	Contribution	EE Count
Yr. 2018	\$1,163.00	0
Yr. 2017	\$1,163.00	0
Difference	\$0.00	0
% Difference	0.00%	
Loss Ratio	0.00%	

Property incl IM	Contribution	TIV
Yr. 2018	\$1,323.18	\$357,000.00
Yr. 2017	\$0.00	\$0.00
Difference	\$1,323.18	\$357,000.00
% Difference		
Loss Ratio	0.00%	

Excess Liability	Contribution
Yr. 2018	\$0.00
Yr. 2017	\$0.00
Difference	\$0.00
% Difference	
Loss Ratio	0.00%

Earthquake	Contribution
Yr. 2018	\$0.00
Yr. 2017	\$0.00
Difference	\$0.00
% Difference	
Loss Ratio	0.00%

Flood	Contribution
Yr. 2018	\$0.00
Yr. 2017	\$0.00
Difference	\$0.00
% Difference	
Loss Ratio	0.00%

No Fault	Contribution
Yr. 2018	\$26.99
Yr. 2017	\$25.71
Difference	\$1.28
% Difference	4.98%
Loss Ratio	0.00%

## Excess Liability Options Proposal For 2018

### This Proposal Does Not Bind Coverage

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This report demonstrates what it would cost your district to increase coverage from your current limit of liability to higher coverage limit(s). For questions please call 800-318-8870.

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**Named Member:** Harmony Technology Park Metropolitan District No. 2

**Certificate Number:** 31C61183-181

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<u>Excess Limit</u>	<u>Annual Excess Contribution</u>	<u>Change in Contribution</u>
\$1,000,000.00	\$330.00	\$330.00
\$2,000,000.00	\$570.00	\$570.00
\$3,000,000.00	\$810.00	\$810.00
\$4,000,000.00	\$1,020.00	\$1,020.00
\$5,000,000.00	\$1,250.00	\$1,250.00
\$6,000,000.00	\$1,500.00	\$1,500.00
\$7,000,000.00	\$1,750.00	\$1,750.00
\$8,000,000.00	\$2,000.00	\$2,000.00

**Note: This is not your Coverage Document. It was created solely for informational purposes.**



# Deferral Program

## Colorado Special Districts Property and Liability Pool Public Entity Liability and Auto Physical Damage Certificate Holder Declaration

Master Coverage Document Number: PEL 01 01 16  
Certificate Number: 31C61183-1815

Coverage Period: 1/1/2018 to 1/1/2019

**Named Member:**

Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

Coverage is provided only for those coverages indicated below for which a contribution is shown.

Coverage	Per Occurrence	Annual Aggregate	Deductible	Contribution
<b>Public Entity Liability Coverage incl:</b>	\$2,000,000	None		
General Liability	Included	None	None	\$520.00
Medical Payments - Premises	\$10,000	None	None	Included
Employee Benefits Admin. Liability	Included	None	None	Included
Public Officials Liability	Included	None	\$1,000	\$1,163.00
Employment Practices Liability	Included	None	* \$100,000	Included
Pre Loss Legal Assistance	\$2,000	\$4,000	None	Included
No-Fault Water & Sewer Backup	\$5,000 Per Premises, \$150,000 Per Occurrence	***\$500,000	\$500	Included
Cyber Liability	\$200,000	**\$200,000	\$1,000	Included
Fiduciary Liability	\$200,000	**\$200,000	\$1,000	Included
Excess Liab - Coverage agreements A,B,C,D	No Coverage	No Coverage	N/A	No Coverage
Auto Liability	No Coverage	No Coverage	N/A	No Coverage
Medical Payments - Auto	No Coverage	No Coverage	N/A	No Coverage
Non-Owned/Hired Auto Liability	Included	None	None	\$132.00
Uninsured/Underinsured Motorist	No Coverage	No Coverage	N/A	No Coverage
<b>Auto Physical Damage</b>	No Coverage	No Coverage	N/A	No Coverage
Hired Auto Physical Damage	\$50,000	N/A	\$500/\$500	\$65.00
Auto Physical Damage - Employee Deductible Reimbursement	\$2,500	N/A	None	Included
Total Contribution				\$1,880.00

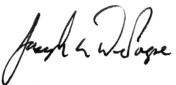
\*Employment Practices Liability Deductible: 50% of loss including Indemnity and Legal Expenses subject to a maximum deductible of \$100,000 each occurrence.

\*\*A \$1,000,000 All Member Annual Aggregate Limit shall apply to: Cyber Liability and Fiduciary Liability.

\*\*\*No-Fault Water & Sewer Backup has \$500,000 All Member Annual Aggregate Limit.

**Additional Endorsements applicable to Member:**

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Public Entity Liability Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by:   
Authorized Representative

Wednesday, November 15, 2017



# Deferral Program

## Colorado Special Districts Property and Liability Pool Property Certificate Holder Declaration

**Master Coverage Document Number:** CSDPL ARP 01 01 16

**Certificate Number:** 31C61183-1815

**Coverage Period:** 1/1/2018 to 1/1/2019

**Named Member:**

Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

**Amount of Coverage Per Occurrence:**

- \$357,000 Reported Buildings, Business Personal Property, Other Scheduled Item, and EDP per Schedule.
- \$250,000 Business Income including Extra Expense/Rental Income unless a higher limit is specified on Schedule.
- \$0 Portable Equipment, Mobile Equipment, and other Inland Marine Scheduled items.
- \$0 Excess of \$2,000,000 Earthquake Limit per occurrence and annual aggregate per Property Schedule.
- \$0 Excess of \$2,000,000 Flood Limit per occurrence and annual aggregate per Property Schedule. Flood Zone A and Flood Zone V are subject to \$50,000,000 per occurrence and all member annual aggregate limit.

**Locations Covered:** Per Schedules on file. Property in Course of Construction must be shown on the Schedule to be covered.

**Report of Values:** Annual Statement of Values must be submitted and additions/deletions are to be reported as they occur.

**Perils Covered:** Risk of Direct Physical Loss subject to the terms, conditions, and exclusions in the Master Property Coverage Document.

**Deductibles:** \$500 Per Occurrence, except where noted on Member's Schedules


Earthquake - 2% Per Occurrence of the value of the covered damaged property at the time of loss, subject to a \$5,000 minimum and \$50,000 maximum.

Flood - 2% Per Occurrence of the value of the covered damaged property at the time of loss, subject to a \$5,000 minimum and \$50,000 maximum.

**Contribution:** \$1,323.18

**Additional Endorsements applicable to Member:**

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Property Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by:   
Authorized Representative

Wednesday, November 15, 2017



# Deferral Program

## Colorado Special Districts Property and Liability Pool Equipment Breakdown Certificate Holder Declaration

**Master Coverage Policy Number:** CSDPL EB 01 01 16

**Certificate Number:** 31C61183-1815

**Coverage Period:** 1/1/2018 to 1/1/2019

**Named Member:**

Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

**Objects Insured:** Covered Property that (1) generates, transmits or utilizes energy, including electronic communications and data processing equipment; or (2) which during normal usage, operates under vacuum or pressure, other than the weight of its contents.

**Limits:** \$66,000      Reported Buildings, Contents, Inland Marine and EDP


<b>Sub Limits:</b>	90 Day Reporting for Newly Acquired Locations	\$2,500,000
	Business Income / Extra Expense	\$1,000,000
	Expediting Expenses	\$1,000,000
	Rental Income	\$1,000,000
	Demolition & Increased Cost of Construction	\$1,000,000
	Off-Premises Property Damage	\$500,000
	Equipment Breakdown Service Interruption	\$250,000
	Hazardous Substances	\$250,000
	Perishable Goods / Spoilage	\$250,000
	Equipment Breakdown Data Restoration	\$250,000
	Cloud Computing Service Interruption	\$250,000
	Service Interruption Data Restoration	\$250,000
	Green Construction Upgrade	\$100,000
	Public Relations Coverage	\$5,000
	Microelectronics Coverage	included
	Off-Premises Business Income, Extra Expense and Data Restoration Coverage	included
	Computer Equipment	Included
	Flood Drying Out	Included
	Portable Equipment	Included
	CFC Refrigerants	Included
	Defense	Included

**Deductibles:** \$1,000 Each Occurrence, except:  
24-Hour Waiting Period (for BI/EE/Perishable Goods) and for Service Interruption.

**Locations:** Property must be at a location described in the Named Member's current Property Schedule with the CSD Pool and must be owned, leased, or operated under the control of the Named Member (except for Service Interruption).

**Contribution:** \$150.00

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Equipment Breakdown Coverage Document. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by:   
Authorized Representative

Wednesday, November 15, 2017



# Deferral Program

## Colorado Special Districts Property and Liability Pool Comprehensive Crime Certificate Holder Declaration

Master Coverage Policy Number: CCP0037259

Certificate Number: 31C61183-1815

Coverage Period: 1/1/2018 Until Cancelled

Billing Period: 1/1/2018 to 1/1/2019

**Named Member:**

Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

**Covered ERISA Plan:**

**Covered Designated Agent(s):**

**Coverage, Limits of Insurance and Deductibles**

**Limits**

**Public Employee Dishonesty Coverage:**

\$5,000

- Limit is Per Loss
- Faithful Performance of Duty
- Officers, Directors, and Trustees
- Welfare and Pension Plan ERISA Compliance if Covered Plan is shown on application
- Volunteer Workers as Employees

**Forgery or Alteration Coverage:**

\$5,000

**Theft, Disappearance, and Destruction Coverage:**

Inside Premises

\$5,000

Outside Premises

\$5,000

**Computer and Funds Transfer Fraud Coverage:**

\$5,000

**Debit, Credit or Charge Card Forgery Coverage:**

\$5,000

**Money Orders and Counterfeit Paper Currency Coverage:**

\$5,000

**Fraudulent Impersonation Coverage:**

\$5,000

**Crime Deductible:**

\$100

**Fraudulent Impersonation Deductible:** 20% of Fraudulent Impersonation Limit

**Contribution:**

\$133.31

**Policy Forms:**

- CR 00260506 Government Crime Policy
- CR 25070300 Include Specified Directors or Trustees on Committee as Employees
- CR 25080300 Include Specified Non-Compensated Officers as Employees
- CR 25090300 Include Volunteer Workers as Employees
- CR 25190506 Add Faithful Performance of Duty
- CR 25120300 Include Treasurers or Tax Collectors as Employees
- CR 02151104 Colorado Changes
- CR 25200300 Debit, Credit or Charge Card Forgery
- CR 25020506 Include Designated Agents as Employees, when listed
- CR 04171115 Fraudulent Impersonation

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Master Comprehensive Crime Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Policy Document for actual coverage, terms, conditions, and exclusions.**

Countersigned by: \_\_\_\_\_

Authorized Representative

Wednesday, November 15, 2017

Entity ID#: 61183





# Deferral Program

## Colorado Special Districts Property and Liability Pool Identity Recovery Certificate Holder Declaration

**Master Coverage Policy Number:** CP IDR Form 2008-034-05

**Certificate Number:** 31C61183-1815

**Coverage Period:** 1/1/2018 Until Cancelled

**Named Member:**

Harmony Technology Park Metropolitan District No. 2  
c/o White, Bear, Ankele, Tanaka, & Waldron  
2154 E. Commons Avenue, Suite 2000  
Centennial, CO 80122

**Broker of Record:**

T. Charles Wilson Insurance Service  
384 Inverness Parkway  
Englewood, CO 80112

**Member:** All permanent employees and District Board members participating in the Colorado Special Districts Property and Liability Pool; Special District Association of Colorado staff and Board of Directors.

**Coverage:** Reimbursement coverage for expenses arising from a defined "Identity Theft" event. Including: legal fees for answer of civil judgements and defense of criminal charges; phone, postage, shipping fees; notary and filing fees; credit bureau reports; lost wages; child/elder care and mental health counseling.

This coverage does not reimburse the member for monies stolen or fraudulently charged to the member, and excludes loss arising from the members fraudulent, dishonest or criminal act.

<b>Limits:</b>	\$25,000	Annual Aggregate Limit Per Member
	Case Management Service Expenses	Does not reduce the limit available
	Legal Costs	Reduces the limit available

<b>Sub Limits:</b>	\$5,000 Total	Lost Wages and Child/Elder Care
	\$1,000 Total	Mental Health Counseling
	\$1,000 Total	Miscellaneous Expenses

**Coverage Trigger:** Coverage is provided on a discovery basis with a 60-day reporting requirement

**Claims:** For Recovery Assistance and Counseling, please call 1-800-945-4617

**Insurance Carrier:** The Hartford Steam Boiler Inspection and Insurance Company

**This Certificate Holder Declaration is made and is mutually accepted by the CSD Pool and the Named Member subject to all terms which are made a part of the Identity Recovery Coverage Policy. This Certificate represents only a brief summary of coverages. Please refer to the Master Coverage document for actual coverage, terms, conditions, and exclusions.**

Countersigned by:   
Authorized Representative

Wednesday, November 15, 2017

**Fill in the amount for any item that applies to your district.  
This information is required for rating purposes.**

**\* Total Operating Expense does not include debt services or capital expenditures**

**Harmony Technology Park Metropolitan District No. 2**

Per Occurrence Deductible: \$0.00

Agent: T. Charles Wilson Insurance Service

Code	Description	Unit	Amount	Effective	Expiration
				Date	Date
	Pipe Line	Miles	0	1/1/2018	1/1/2019
	Number of Water Slides	Total	0	1/1/2018	1/1/2019
	Maximum Bond Issued	Dollars	0	1/1/2018	1/1/2019
	Number of Bonds Issued	Total	0	1/1/2018	1/1/2019
	Day Care Operations - Total Annual Payroll	Dollars	0	1/1/2018	1/1/2019
	Number of EMT Personnel	Total	0	1/1/2018	1/1/2019
	Total Operating Expenses - Park & Recreation	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Water	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Any other	Dollars	28,100	1/1/2018	1/1/2019
	Total Operating Expenses - Water Control	Dollars	0	1/1/2018	1/1/2019
	Pipe Line - Sewer	Miles	0	1/1/2018	1/1/2019
	Pipe Line - Sewer / Storm Drainage Combined	Miles	0	1/1/2018	1/1/2019
	Number of Teachers	Total	0	1/1/2018	1/1/2019
	Number of Golf Courses	Total	0	1/1/2018	1/1/2019
	Number of Go Cart Tracks	Total	0	1/1/2018	1/1/2019
	Number of Paid Firefighters - Full-Time	Total	0	1/1/2018	1/1/2019
	Paid Firefighters - (Not EMT)	Total	0	1/1/2018	1/1/2019
	Additional First Named Members	Total	0	1/1/2018	1/1/2019
	Total Operating Expenses - Cemetery	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Soil & Water Conse	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Pest Control	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Hospital / Health	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Drainage	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Library	Dollars	0	1/1/2018	1/1/2019
	Number of Diving Boards	Total	0	1/1/2018	1/1/2019
	Total Operating Expenses - Fire / Ambulance	Dollars	0	1/1/2018	1/1/2019
	Pipe Line - Under Drain	Miles	0	1/1/2018	1/1/2019
	Total Operating Expenses - Irrigation	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Sanitation	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Transit	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Improvement	Dollars	0	1/1/2018	1/1/2019
	Total Operating Expenses - Sanitation MW Discounted	Dollars	0	1/1/2018	1/1/2019
	Buildings & Premises Occupied by District	Sq. Ft.	0	1/1/2018	1/1/2019
	Number of Homes in Home Owner's Association	Total	0	1/1/2018	1/1/2019
	Number of Skate Board Parks	Total	0	1/1/2018	1/1/2019
	Number of Aboveground Storage Tanks (excluding water tanks)	Total	0	1/1/2018	1/1/2019
	Number of Non-EMT Volunteers	Total	0	1/1/2018	1/1/2019
	Number of Paid Firefighters - Part-Time	Total	0	1/1/2018	1/1/2019
	Number of Volunteer Firefighters	Total	0	1/1/2018	1/1/2019
	Number of Paid EMT - Full-Time	Total	0	1/1/2018	1/1/2019

General Liability Schedule

Policy Year: 1/1/2018 to 1/1/2019

31C61183-1815

Number of Paid EMT - Part-Time	Total	0	1/1/2018	1/1/2019
Number of Board Members	Total	5	1/1/2018	1/1/2019
Total Payroll	Dollars	0	1/1/2018	1/1/2019
Number of Permanent Employees - Part-Time	Total	0	1/1/2018	1/1/2019
Number of Spillways	Total	0	1/1/2018	1/1/2019
Class 1 Boats - Under 26'	Total	0	1/1/2018	1/1/2019
Total Water Delivered Annually - Millions of Gallons	MGAL	0	1/1/2018	1/1/2019
Playground/parks (Area)	Acres	0	1/1/2018	1/1/2019
Number of Grandstands/Stadiums	Total	0	1/1/2018	1/1/2019
Vacant Land	Acres	0	1/1/2018	1/1/2019
Miles of Road Maintained	Miles	0	1/1/2018	1/1/2019
Number of Ponds, Lakes & Reservoirs	Total	1	1/1/2018	1/1/2019
Dams - Class 1 - Low Hazard - Total Acre-Feet	Acre Ft.	0	1/1/2018	1/1/2019
Fire Department Area Served	Sq Miles	0	1/1/2018	1/1/2019
Number of Permanent Employees - Full-Time	Total	0	1/1/2018	1/1/2019
Dams - Class 1 - Low Hazard - Number of Dams	Count	0	1/1/2018	1/1/2019
Dams - Class 2 - Med Hazard - Total Acre-Feet	Acre Ft.	0	1/1/2018	1/1/2019
Dams - Class 2 - Med Hazard - Number of Dams	Count	0	1/1/2018	1/1/2019
Dams - Class 3 - High Hazard - Total Acre-Feet	Acre Ft.	0	1/1/2018	1/1/2019
Dams - Class 3 - High Hazard - Number of Dams	Count	0	1/1/2018	1/1/2019
Prior Acts Coverage Under a Previous "Claims Made" Policy	Premium	0	1/1/2018	1/1/2019
Services Contracted out to Others	Dollars	24,500	1/1/2018	1/1/2019
Revenue from use of Swimming Pools	Dollars	0	1/1/2018	1/1/2019
Number of Swimming Pools	Total	0	1/1/2018	1/1/2019
Number of Sewage Taps	Total	0	1/1/2018	1/1/2019
Number of Water Mains or Connections	Total	0	1/1/2018	1/1/2019
Sewer and/or Sanitation Line Maintenance (budget)	Dollars	0	1/1/2018	1/1/2019
Water Line Maintenance (budget)	Dollars	0	1/1/2018	1/1/2019
Number of district sponsored Events/Fundraisers - No Alcohol Serve	Total	0	1/1/2018	1/1/2019
Number of District sponsored Events/Fundraisers – With Alcohol Ser	Total	0	1/1/2018	1/1/2019
Number of Parks	Total	0	1/1/2018	1/1/2019

If your district has other exposures not common to all similar districts and not listed on the General Liability Schedule, such as: (airplanes, staff security people, bridges, day care centers, or boats) please list below. Certain activities may require a separate insurance policy.

Description	Unit	Amount	Expiration	Effective
			Date	Date

**Colorado Special Districts Property and Liability Pool**

Property Schedule Policy Year: 1/1/2018 to 1/1/2019

31C61183-1815

**Harmony Technology Park Metropolitan District No. 2**

Per Occurrence Deductible: \$500.00

**Deferred Program**

Agent: T. Charles Wilson Insurance Service

Location/Premise Address / Description		Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
<b>Location/Premise#:</b> 001-001	<b>Unique #:</b> 61183P15567	Frame	2	Replacement	<b>Buildings:</b>	\$225	\$0	\$0
Detention Pond A - Landscaping Trees & Shrubs	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019		<b>Contents:</b>				
NW Corner of Lady Moon & Rock Creek Dr	<b>Sq. Feet:</b>	<b>County:</b> Larimer	<b>Ded:</b> \$500.00	<b>EDP:</b>				
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>		<b>Business Inc:</b> \$0.00				
				<b>UG Pipes:</b>				
				<b>Otherwise Classified:</b> \$42,000.00				
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>								

<b>Location/Premise#:</b> 001-002	<b>Unique #:</b> 61183P15568	Masonry Noncombustible	2	Replacement	<b>Buildings:</b>	\$139	\$0	\$0
Detention Pond A - Irrigation Systems	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019		<b>Contents:</b>				
NW corner of Lady Moon & Rock Creek Dr	<b>Sq. Feet:</b>	<b>County:</b> Larimer	<b>Ded:</b> \$500.00	<b>EDP:</b>				
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>		<b>Business Inc:</b> \$0.00				
				<b>UG Pipes:</b>				
				<b>Otherwise Classified:</b> \$26,000.00				
NOC Equipment Breakdown Applies <input checked="" type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>								

<b>Location/Premise#:</b> 001-003	<b>Unique #:</b> 61183P15569	Masonry Noncombustible	2	Replacement	<b>Buildings:</b>	\$188	\$0	\$0
Detention Pond A - Pipe Structures	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019		<b>Contents:</b>				
NW corner of Lady Moon & Rock Creek Dr	<b>Sq. Feet:</b>	<b>County:</b> Larimer	<b>Ded:</b> \$500.00	<b>EDP:</b>				
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>		<b>Business Inc:</b> \$0.00				
				<b>UG Pipes:</b> \$82,000.00				
				<b>Otherwise Classified:</b>				
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>								

<b>Location/Premise#:</b> 002-001	<b>Unique #:</b> 61183P15570	Frame	2	Replacement	<b>Buildings:</b>	\$305	\$0	\$0
Detention Pond B - Landscaping Trees & Shrubs	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019		<b>Contents:</b>				
Lady Moon, Precision Dr, Tech Pkwy, Timb	<b>Sq. Feet:</b>	<b>County:</b> Larimer	<b>Ded:</b> \$500.00	<b>EDP:</b>				
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>		<b>Business Inc:</b> \$0.00				
				<b>UG Pipes:</b>				
				<b>Otherwise Classified:</b> \$57,000.00				
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>								

**Colorado Special Districts Property and Liability Pool**

Property Schedule      Policy Year: 1/1/2018 to 1/1/2019

31C61183-1815

**Harmony Technology Park Metropolitan District No. 2**

Per Occurrence Deductible: \$500.00

**Deferred Program**

Agent: T. Charles Wilson Insurance Service

Location/Premise Address / Description		Construction Class	Prot. Class	Valuation	Values			Property Contrib.	Quake Contrib.	Flood Contrib.
<b>Location/Premise#:</b> 002-002	<b>Unique #:</b> 61183P15571	Masonry Noncombustible	2	Replacement	<b>Buildings:</b>		\$214	\$0	\$0	
Detention Pond B - Irrigation Systems	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019			<b>Contents:</b>					
Lady Moon, Precision Dr, Tech Pkwy, Timb	<b>Sq. Feet:</b>	<b>County:</b> Larimer		<b>Ded:</b> \$500.00	<b>EDP:</b>					
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>			<b>Business Inc:</b>	\$0.00				
NOC Equipment Breakdown Applies <input checked="" type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>					<b>UG Pipes:</b>					
					<b>Otherwise Classified:</b>	\$40,000.00				

<b>Location/Premise#:</b> 002-003	<b>Unique #:</b> 61183P15572	Masonry Noncombustible	2	Replacement	<b>Buildings:</b>		\$252	\$0	\$0
Detention Pond B - Pipe Structures	<b>Year Built:</b> 2017	<b>Term:</b> 1/1/2018 to 1/1/2019			<b>Contents:</b>				
Lady Moon, Precision Dr, Tech Pkwy, Timb	<b>Sq. Feet:</b>	<b>County:</b> Larimer		<b>Ded:</b> \$500.00	<b>EDP:</b>				
Fort Collins CO 80528	<b># Stories:</b>	<b>Flood Zone:</b>			<b>Business Inc:</b>	\$0.00			
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>					<b>UG Pipes:</b>	\$110,000.00			
					<b>Otherwise Classified:</b>				

**Colorado Special Districts Property and Liability Pool**

Property Schedule Policy Year: 1/1/2018 to 1/1/2019

31C61183-1815

**Harmony Technology Park Metropolitan District No. 2**

Per Occurrence Deductible: \$500.00

**Deferred Program**

Agent: T. Charles Wilson Insurance Service

Location/Premise Address / Description		Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
<b>Location/Premise#:</b>	<b>Unique #:</b>				<b>Buildings:</b>			
	<b>Year Built:</b>	<b>Term:</b>			<b>Contents:</b>			
	<b>Sq. Feet:</b>	<b>County:</b>	<b>Ded:</b>		<b>EDP:</b>			
	<b># Stories:</b>	<b>Flood Zone:</b>			<b>Business Inc:</b>			
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>					<b>UG Pipes:</b>			
					<b>Otherwise Classified:</b>			

<b>Location/Premise#:</b>	<b>Unique #:</b>				<b>Buildings:</b>			
	<b>Year Built:</b>	<b>Term:</b>			<b>Contents:</b>			
	<b>Sq. Feet:</b>	<b>County:</b>	<b>Ded:</b>		<b>EDP:</b>			
	<b># Stories:</b>	<b>Flood Zone:</b>			<b>Business Inc:</b>			
NOC Equipment Breakdown Applies <input type="checkbox"/> Excess Quake Applies <input type="checkbox"/> Excess Flood Applies <input type="checkbox"/>					<b>UG Pipes:</b>			
					<b>Otherwise Classified:</b>			

**Totals:**

<b>Buildings:</b>		\$1,323	\$0	\$0
<b>Contents:</b>				
<b>EDP:</b>				
<b>Business Inc:</b>	\$0.00			
<b>UG Pipes:</b>	\$192,000.00			
<b>Otherwise Classified:</b>	\$165,000.00			

**Minimum Property Contribution:** \$400.00

**Construction Class Options**

Fire Resistive Noncombustible  
 Modified Fire Resistive Joisted Masonry  
 Masonry Noncombustible Frame

**Valuation Options**

Actual Cash Value  
 Replacement Cost  
 Agreed Value

**Protection Class**

Fire Protection Class is determined by the level of fire protection in your area. Your local fire department should be able to tell you which Protection Class your property is in.

**HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2**  
**ANNUAL ADMINISTRATIVE RESOLUTION**  
**(2019)**

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At the special meeting of the Board of Directors (“Board”) of the Harmony Technology Park Metropolitan District No. 2 (“District”), City of Fort Collins, Larimer County, Colorado, held at 2:30 P.M., on September 19, 2018, at 5042 Technology Parkway, Suite 200, Fort Collins, Colorado, it was moved to adopt the following Resolution:

WHEREAS, the District was organized as a special district pursuant to an Order and Decree of the District Court in and for the County of Larimer, Colorado (the “County”) and is located entirely within the City of Fort Collins, Colorado; and

WHEREAS, the Board has a duty to perform certain obligations in order to assure the efficient operation of the District and hereby directs its consultants to take the following actions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. The Board directs legal counsel to cause an accurate map of the District’s boundaries to be prepared in accordance with the standards specified by the Division of Local Government (“Division”) and to be filed in accordance with § 32-1-306, C.R.S.
2. The Board directs legal counsel to notify the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder, the governing body of any municipality in which the District is located, and the Division of the name of the chairman of the Board, the contact person, telephone number and business address of the District, as required by § 32-1-104(2), C.R.S.
3. The Board directs legal counsel to prepare and file with the Division, within thirty (30) days of a written request from the Division, an informational listing of all contracts in effect with other political subdivisions, in accordance with § 29-1-205, C.R.S.
4. The Board directs the District’s accountant to cause the preparation of and to file with the Department of Local Affairs the annual public securities report for nonrated public securities issued by the District within sixty (60) days of the close of the fiscal year, as required by §§ 11-58-101, *et seq.*, C.R.S.
5. The Board directs the District’s accountant to: 1) obtain proposals for auditors to be presented to the Board; 2) to cause an audit of the annual financial statements of the District to be prepared and submitted to the Board on or before June 30; and 3) to cause the audit to be filed with the State Auditor by July 31, or by the filing deadline permitted under any extension thereof, all in accordance with §§ 29-1-603(1) and 29-1-606, C.R.S. Alternatively, if warranted by § 29-1-604, C.R.S., the Board directs the District’s accountant to apply for and obtain an audit exemption from the State Auditor on or before March 31 in accordance with § 29-1-604, C.R.S.

6. The Board directs legal counsel, if the District has authorized but unissued general obligation debt as of the end of the fiscal year, to cause to be submitted to the Board of County Commissioners or the governing body of the municipality that adopted a resolution of approval of the District, the District's audit report or a copy of its application for exemption from audit in accordance with § 29-1-606(7) C.R.S.

7. The Board directs the District's accountant to submit a proposed budget to the Board by October 15, to prepare the final budget and budget message, including any amendments thereto, if necessary, and directs legal counsel to schedule a public hearing on the proposed budget and/or amendments, and to post or publish notices thereof, to prepare all budget resolutions and to file the budget, budget resolution and budget message with the Division on or before January 30, all in accordance with §§ 29-1-101, *et seq.*, C.R.S.

8. The Board directs legal counsel to cause the preparation of the Unclaimed Property Act report and submission of the same to the State Treasurer by November 1 if there is property presumed abandoned and subject to custody as unclaimed property, in accordance with § 38-13-110, C.R.S.

9. The Board directs the District's accountant to prepare the mill levy certification form and directs the District's legal counsel to file the mill levy certification forms with the Board of County Commissioners on or before December 15, in accordance with § 39-5-128, C.R.S.

10. The Board designates the *Fort Collins Coloradoan* as a newspaper of general circulation within the boundaries of the District and directs that all legal notices shall be published in accordance with § 32-1-103(15), C.R.S., in the *Fort Collins Coloradoan*, unless otherwise designated by the Board or legal counsel.

11. The Board determines that each director shall receive \$100.00 compensation for their services as directors subject to the limitations set forth in §§ 32-1-902(3)(a)(I) & (II), C.R.S.

12. The District hereby acknowledges, in accordance with § 32-1-902, C.R.S., the following officers for the District:

President:	Joseph Knopinski
Secretary/Treasurer:	John Gooch
Assistant Secretary:	John Hutto
VACANT:	Vacancy
VACANT:	Vacancy
Recording Secretary:	Legal Counsel

13. The Board hereby determines that each member of the Board shall, for any potential or actual conflicts of interest, complete conflicts of interest disclosures and directs legal counsel to file the conflicts of interest disclosures with the Board and with the Colorado Secretary of State



at least seventy-two (72) hours prior to every regular and special meeting of the Board, in accordance with §§ 32-1-902(3)(b) and 18-8-308, C.R.S. Written disclosures provided by Board members required to be filed with the governing body in accordance with § 18-8-308, C.R.S. shall be deemed filed with the Board when filed with the Secretary of State. Additionally, at the beginning of each year, each Board member shall submit information to legal counsel regarding any actual or potential conflicts of interest and, throughout the year, each Board member shall provide legal counsel with any revisions, additions, corrections or deletions to said conflicts of interest disclosures.

14. The Board confirms its obligations under § 24-10-110(1), C.R.S., with regards to the defense and indemnification of its public employees, which, by definition, includes elected and appointed officers.

15. The Board hereby appoints the District's legal counsel as the official custodian for the maintenance, care and keeping of all public records of the District, in accordance with §§ 24-72-202, *et seq.*, C.R.S.

16. Pursuant to § 24-6-402(2)(c), C.R.S., the Board hereby designates the intersection of Precision Drive and Lady Mood Drive as the District's 24-hour posting place for notices of meetings.

17. The Board determines to hold regular meetings on \_\_\_\_\_, at \_\_\_\_\_.M. at 5042 Technology Parkway, Suite 500, Fort Collins, Colorado. Notice of the time and place for all regular meetings shall be posted in accordance with § 32-1-903, C.R.S.

18. In the event of an emergency, the Board may conduct a meeting outside of the limitations prescribed in § 24-6-402(2)(c), C.R.S., provided that any actions taken at such emergency meeting are ratified at the next regular meeting of the Board or at a special meeting conducted after proper notice has been given to the public.

19. For the convenience of the electors of the District, and pursuant to its authority set forth in § 1-13.5-1101, C.R.S., the Board hereby deems that all regular and special elections of the District shall be conducted as independent mail ballot elections in accordance with §§ 1-13.5-1101, *et seq.*, C.R.S., unless otherwise deemed necessary and expressed in a separate election resolution adopted by the Board.

20. Pursuant to the authority set forth in § 1-1-111, C.R.S., the Board hereby appoints Kristin Bowers Tompkins, of the law firm of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, as the Designated Election Official (the "DEO") of the District for any elections called by the Board, or called on behalf of the Board by the DEO, and hereby authorizes and directs the DEO to take all actions necessary for the proper conduct of the election, including, if applicable, cancellation of the election in accordance with § 1-13.5-513, C.R.S.

21. In accordance with § 1-11-103(3), C.R.S., the Board hereby directs the DEO to certify to the Division the results of any elections held by the District and, pursuant to § 32-1-

1101.5(1), C.R.S., to certify results of any ballot issue election to incur general obligation indebtedness to the Board of County Commissioners or the governing body of the municipality that adopted a resolution of approval of the district and file a copy of such certification with the Division of Securities.

22. The Board directs legal counsel to cause a notice of authorization of or notice to incur general obligation debt to be recorded with the County Clerk and Recorder within thirty (30) days of authorizing or incurring any indebtedness, in accordance with § 32-1-1604, C.R.S.

23. The Board directs legal counsel to cause the preparation of and filing with the Board of County Commissioners or the governing body of the municipality that adopted a resolution of approval of the District, if requested, the application for quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S.

24. The Board directs legal counsel to cause the preparation of and the filing with the Board of County Commissioners or the governing body of any municipality in which the District is located, the Division, the State Auditor, the County Clerk and Recorder and any interested parties entitled to notice pursuant to § 32-1-204(1), C.R.S., an annual report, if requested, in accordance with § 32-1-207(3)(c), C.R.S.

25. The Board directs legal counsel to obtain proposals and/or renewals for insurance, as applicable, to insure the District against all or any part of the District's liability, in accordance with §§ 24-10-115, *et seq.*, C.R.S. The Board directs the District's accountant to pay the annual SDA membership dues, agency fees and insurance premiums, as applicable, in a timely manner. The Board appoints legal counsel to designate the proxy for the SDA Annual meeting for voting and quorum purposes.

26. The Board hereby opts to include elected or appointed officials as employees within the meaning of § 8-40-202(1)(a)(I)(A), C.R.S., and hereby directs legal counsel to obtain workers' compensation coverage for the District.

27. The Board hereby directs legal counsel to prepare the disclosure notice required by § 32-1-809, C.R.S., and to disseminate the information to the electors of the District accordingly.

28. The Board hereby directs its legal counsel, accountant, manager and all other consultants to adhere to the Colorado Special District Records Retention Schedule as adopted by the District.

29. The Board hereby directs legal counsel to prepare and record with the County Clerk and Recorder updates to the disclosure statement notice and map required by § 32-1-104.8, C.R.S., if additional property is included within the District's boundaries.

30. The Board directs the District's accountant to prepare and submit the documentation required by any continuing disclosure obligation signed in conjunction with the issuance of debt by the District.

ADOPTED this 19th day of September, 2018.

HAROMONY TECHNOLOGY PARK  
METROPOLITAN DISTRICT NO. 2

\_\_\_\_\_  
Officer of the District

ATTEST:

\_\_\_\_\_

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON  
Attorneys at Law

\_\_\_\_\_  
General Counsel to the District

**CERTIFICATION OF RESOLUTION**

I hereby certify that the foregoing constitutes a true and correct copy of the resolution of the Board adopted at a meeting held on September 19, 2018, at 5042 Technology Parkway, Suite 200, Fort Collins, Colorado.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 19th day of September, 2018.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

WILLIAM P. ANKELE, JR.  
JENNIFER GRUBER TANAKA  
CLINT C. WALDRON  
KRISTIN BOWERS TOMPKINS  
ROBERT G. ROGERS

OF COUNSEL:  
KRISTEN D. BEAR  
BLAIR M. DICKHONER



SEAN ALLEN  
ZACHARY P. WHITE  
CASEY K. LEKAHAL  
TRISHA K. HARRIS  
HEATHER L. HARTUNG  
MEGAN J. MURPHY  
BRADLEY T. NEIMAN  
EVE M. GRINA  
JENNIFER F. KEMP  
ALLISON C. FOGG

September 19, 2018

Board of Directors  
Harmony Technology Park Metropolitan District  
c/o White Bear Ankele Tanaka & Waldron  
2154 E. Commons Ave., Suite 2000  
Centennial, CO 80122

RE: Engagement of WHITE BEAR ANKELE TANAKA & WALDRON

Dear Directors:

We are pleased to confirm our continued engagement as general counsel to the Harmony Technology Park Metropolitan District (the "District").

This engagement letter provides the terms upon which White Bear Ankele Tanaka & Waldron ("WBA") will provide legal services to the District and is intended to formalize our continued engagement as general counsel, as required by the applicable Rules of Professional Conduct. This letter sets forth details of the engagement, including how we propose to staff the matter, billing arrangements and certain conflict of interest understandings, with the terms of this engagement letter superseding the terms of all prior letters. Additional information about WBA can be found at [www.whitebearankele.com](http://www.whitebearankele.com).

**1. Personnel.** Legal services provided under this engagement may be performed by any lawyer at WBA. We will also use paralegals and/or other support staff as we believe to be necessary and effective in providing you with legal services.

**2. Fees, Expenses and Retainer.** Our fees for services rendered on the District's behalf will be based upon time charged using the hourly rates charged by each attorney or paralegal working on the matter. WBA's legal services are billed on an hourly basis, in increments of one-tenth of an hour, and are not contingent. Hourly rates for professionals in WBA currently range from \$200.00 to \$475.00 (attorneys) and from \$130.00 to \$200.00 (paralegals). Hourly rates are revised periodically to reflect the current cost for delivery of legal services and the fees charged for services under this engagement may change without notice. From time to time WBA prepares memoranda, agreements or other documents based upon current legislative, State and Federal law concerns that are the subject of common interest and benefit to our clients. WBA allocates the fees for this work on an equitable basis to clients who benefit from this legal work by WBA's personnel. If you do not wish to receive this information, please advise us accordingly. WBA contracts with

other law firms for the performance of specialized services. In the event that these services are rendered on behalf of the Client, the fees and costs associated with those services will be reflected on WBA's bill.

In addition to legal fees, WBA also charges for certain out-of-pocket costs incurred by us in representing you. Charges for long distance telephone calls (domestic only), conference calling services (domestic only), facsimiles (domestic only), in-office copying, ordinary postage (under \$10.00), and deliveries made by in-house staff are covered by an administrative fee, currently equal to 2.5% of the legal fees charged. This administrative fee is in lieu of itemizing those expenses and may be adjusted over time. If there are other expenses, such as filing and recording fees, computer-assisted research fees, mileage, delivery service fees, travel, meals or hotel accommodation charges, those will be billed separately. These costs are subject to the same payment terms as legal fees and are your responsibility. WBA's policy is to advance or incur expenses on a discretionary basis up to \$1,000.00, subject to your reimbursement of them in the next bill. If an expense will exceed that amount, we will ask you to pay it directly to us in advance or have you contract directly with the vendor.

WBA will not require the payment of a retainer at this time, but we reserve the right to require a retainer if deemed necessary by WBA or if you fail to timely pay invoices.

**3. Billing.** Generally, invoices for fees and expenses will be submitted to you monthly and are due upon receipt. If an invoice remains unpaid after thirty (30) days, we will consider it in default and you agree that we may charge a late fee on all amounts due and owing at the rate of one percent (1%) compounded monthly. By signature below, you agree to pay all fees, costs and expenses billed by WBA for the legal services. If payments as described above are not paid on a timely basis, WBA may withdraw from the representation in accordance with the Rules of Professional Conduct. In the event that WBA is compelled to resort to collection of your account, which may or may not include litigation, you agree that your obligations to WBA shall include payment of all costs and expenses of such collection efforts, including court fees and costs, attorneys' fees and out-of-pocket expenses.

**4. Attorney-Client Relationship.** In performing our services as general counsel to the District, the District will be our client. We will represent the interests of the District, acting through its duly authorized management, rather than the Board of Directors, the Board's individual members or the District's employees. Nothing in this engagement agreement and nothing in our statements to you will be construed as a guarantee or promise about the outcome of any matter which WBA may handle on your behalf. Our comments about the outcome of your matters or any phase thereof are expressions of opinion only. Further, neither WBA nor any of its attorneys or employees shall be employed, retained, or otherwise categorized as a "municipal advisor" to the District as such term is defined in the 15 U.S.C. 78o-4(e)(4)(c), as amended by the Dodd/Frank Act (the "Act"), or any rules promulgated by the Securities and Exchange Commission under the Act. Any comments or advice provided by WBA or its attorneys regarding the issuance of securities by the District shall be solely of a "traditional legal nature", as permitted under the Act. Throughout

the attorney-client relationship, the District consents to the use of the District's name and public information relating to the District's transactions on WBA's website or in other marketing materials.

**5. Conflicts of Interest.** We have performed an internal review for potential conflicts of interest based upon information you have provided to us and we find none at this time. If any are discovered in the future, we will discuss our continued engagement with you.

WBA represents many other local governments and municipal clients that may be viewed as competing with the District. Simultaneous representation in unrelated matters of clients whose interests are only economically adverse, such as representation of competing economic enterprises in unrelated transactions, does not ordinarily constitute a conflict of interest that requires consent of the respective clients.

**6. Document Retention.** WBA maintains its client files electronically and ordinarily does not keep separate paper files. We will scan documents you or others send to us related to your work to our electronic file and will ordinarily maintain the electronic version throughout the term of our engagement or, in some instances, while a particular matter or project is pending. Unless you instruct us otherwise, with limited exceptions for certain documents such as original real property deeds and promissory notes, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us. Following the conclusion of our services, we will return the District's files to the District upon request, unless WBA has not received payment of all outstanding fees and costs, in which case WBA reserves the right to withhold them until payment is made. Otherwise, no sooner than thirty (30) days after the conclusion of our services, we may destroy the files. Please note that if WBA is designated as the public records custodian for the District pursuant to §§24-72-202, *et seq.*, C.R.S., WBA will maintain all public records in accordance with any duly approved and adopted retention and destruction policy of the District and the Colorado State Archives or similar regulatory body.

**7. Termination.** You will have the right to terminate our representation at any time. Whether you terminate the representation or we terminate the representation for reasons set forth in the Rules of Professional Conduct, including nonpayment of legal fees and expenses, all fees incurred for services rendered through the date of termination, as well as all costs and expenses incurred by us on your behalf, must be paid within ten days of receipt of our final statement. We reserve the right to charge for any extraordinary work required in connection with the orderly transition of pending matters to new counsel. Upon conclusion of our services, whether due to termination or completion of the work, we will not thereafter be responsible for legal matters for which our services have not been specifically requested and we have agreed to perform in writing.

**8. Arbitration of Disputes.** If a dispute arises regarding our services or fees set forth in this engagement letter or any prior engagement letter between you and WBA, any fee dispute will be decided by the Colorado Bar Association Legal Fee Arbitration Committee in Denver, Colorado. There is no charge for the dispute resolution services provided by the Legal Fee

Board of Directors  
Harmony Technology Park Metropolitan District  
RE: Engagement of WHITE BEAR ANKELE TANAKA & WALDRON  
September 19, 2018  
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Arbitration Committee and each party will pay its own costs and expenses. If, either in addition to a pending fee dispute or in the absence of one, any other dispute or claim of any type or nature arises with respect to services rendered pursuant to this engagement agreement set forth in this engagement letter or any prior engagement letter between you and WBA, including, without limitation, a claim for legal malpractice, it will be decided by the Judicial Arbitrator Group in Denver, Colorado by a single arbitrator to be mutually agreed to by the parties. Each party will be responsible for paying one half of all fees and expenses charged by the arbitrator. The parties recognize that by agreeing to arbitration as the method for dispute resolution, they: relinquish the right to bring an action in court and seek remedies available in court proceedings, including the extensive discovery rights typically permitted in judicial proceedings; waive the right to a jury trial acknowledge the arbitrator's award is not required to include factual findings or legal reasoning; and acknowledge that any party's right to appeal or seek modification of the award is strictly limited and the award is final and binding on the parties.

**9. Employment Eligibility.** WBA hereby states that it does not knowingly employ or contract with an illegal alien, and that WBA has participated in or has attempted to participate in the E-Verify program pursuant to §§8-17.5-101, *et seq.*, C.R.S., in order to verify that it does not employ any illegal aliens.

**10. Representative Client Lists.** WBA currently maintains a website, firm résumé, and other materials for use with current and potential clients and for marketing purposes. Execution of this engagement letter provides your consent to WBA's use of the District's name as a representative client of WBA on our website, firm résumé, and other materials.

If you are in agreement with the foregoing terms of this engagement and it meets your understanding of the professional relationship we have established, please have an authorized representative of the District sign and return a copy of this letter to our office at your earliest convenience. By signing below, you acknowledge that you have been given the opportunity to discuss this engagement letter with another attorney or any other person of your choosing.

We look forward to working with you and will commit the necessary resources of WBA to meet your needs. Our efforts will always be to ensure that our relationship is based on open and honest communication regarding these matters. If at any time you have questions concerning our representation, please feel free to contact us immediately.

Sincerely,

WHITE BEAR ANKELE TANAKA & WALDRON  
Attorneys at Law



JGT:ecs

Board of Directors  
Harmony Technology Park Metropolitan District  
RE: Engagement of WHITE BEAR ANKELE TANAKA & WALDRON  
September 19, 2018  
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APPROVED, ACCEPTED AND AGREED TO BY:  
Harmony Technology Park Metropolitan District

\_\_\_\_\_  
Signature

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_



Harmony Technology Park Metropolitan District #2  
Financial Statements

June 30, 2018

ACCOUNTANT'S COMPILATION REPORT

Board of Directors  
Harmony Technology Park Metropolitan District #2

Management is responsible for the accompanying financial statements of each major fund of Harmony Technology Park Metropolitan District #2, as of and for the period ended June 30, 2018, which are comprised of the Balance Sheet and the related Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Governmental Funds and account groups for the six months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the Statement of Net Position, Statement of Activities, Management Discussion and Analysis and all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Harmony Technology Park Metropolitan District #2 because we performed certain accounting services that impaired our independence.

*Simmons & Wheeler, P.C.*

July 25, 2018  
Englewood, Colorado

Harmony Technology Park Metropolitan District No. 2  
Balance Sheet - Governmental Funds and Account Groups  
June 30, 2018

See Accountant's Compilation Report

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Fund</u>	<u>Account Groups</u>	<u>Total All Funds</u>
<b>Assets</b>					
<b>Current assets</b>					
Cash	\$ 135,415	\$ 547,255	\$ 998,594	\$ -	\$ 1,681,264
Taxes receivable	14,884	-	44,652	-	59,536
Due from other funds	<u>13,233</u>	<u>1,627</u>	<u>-</u>	<u>-</u>	<u>14,860</u>
	<u>163,532</u>	<u>548,882</u>	<u>1,043,246</u>	<u>-</u>	<u>1,755,660</u>
<b>Other assets</b>					
Capital Improvements	-	-	-	7,176,945	7,176,945
Amount to be provided for retirement of debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,952,249</u>	<u>10,952,249</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,129,194</u>	<u>18,129,194</u>
	<u>\$ 163,532</u>	<u>\$ 548,882</u>	<u>\$ 1,043,246</u>	<u>\$ 18,129,194</u>	<u>\$ 19,884,854</u>
<b>Liabilities and Equity</b>					
<b>Current liabilities</b>					
Accounts payable	\$ 6,623	\$ -	\$ -	\$ -	\$ 6,623
Payroll taxes payable	92	-	-	-	92
Due to other funds	<u>-</u>	<u>-</u>	<u>14,860</u>	<u>-</u>	<u>14,860</u>
	<u>6,715</u>	<u>-</u>	<u>14,860</u>	<u>-</u>	<u>21,575</u>
 Interest or Reimbursement Oblig. Go Bond 2017	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>22,249</u> <u>10,930,000</u>	 <u>22,249</u> <u>10,930,000</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,952,249</u>	<u>10,952,249</u>
 <b>Total liabilities</b>	 <u>6,715</u>	 <u>-</u>	 <u>14,860</u>	 <u>10,952,249</u>	 <u>10,973,824</u>
 <b>Fund Equity</b>					
Investment in fixed assets	-	-	-	7,176,945	7,176,945
Fund balance (deficit)	<u>156,817</u>	<u>548,882</u>	<u>1,028,386</u>	<u>-</u>	<u>1,734,085</u>
	<u>156,817</u>	<u>548,882</u>	<u>1,028,386</u>	<u>7,176,945</u>	<u>8,911,030</u>
	<u>\$ 163,532</u>	<u>\$ 548,882</u>	<u>\$ 1,043,246</u>	<u>\$ 18,129,194</u>	<u>\$ 19,884,854</u>

Harmony Technology Park Metropolitan District No. 2  
Revenues, Expenditures and Changes in Fund Balance - Governmental Funds  
Budget and Actual  
For Six Months Ended June 30, 2018  
General Fund

See Accountant's Compilation Report

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>Revenues</b>			
Property taxes	\$ 46,911	\$ 44,289	\$ (2,622)
Specific ownership taxes	3,518	1,933	(1,585)
Interest Income	15	41	26
	<u>50,444</u>	<u>46,263</u>	<u>(4,181)</u>
<b>Expenditures</b>			
Accounting & audit	9,000	4,544	4,456
Legal	20,000	22,116	(2,116)
Insurance	4,500	6,297	(1,797)
Miscellaneous	100	46	54
Maintenance	19,209	-	19,209
Engineering	5,000	-	5,000
Directors Fees	1,000	600	400
Treasurer's fees	938	886	52
Emergency reserve (3%)	1,792	-	1,792
Contingency	147,642	-	147,642
	<u>209,181</u>	<u>34,489</u>	<u>174,692</u>
Excess (deficiency) of revenues over expenditures	(158,737)	11,774	170,511
Fund balance - beginning	<u>158,737</u>	<u>145,043</u>	<u>(13,694)</u>
Fund balance - ending	<u>\$ -</u>	<u>\$ 156,817</u>	<u>\$ 156,817</u>

Harmony Technology Park Metropolitan District No. 2  
Revenues, Expenditures and Changes in Fund Balance - Governmental Funds  
Budget and Actual  
For Six Months Ended June 30, 2018  
Capital Projects Fund

See Accountant's Compilation Report

	<u>Annual Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Developer advance	\$ -	\$ -	\$ -
Interest Income	-	4,009	4,009
Bond Proceeds	<u>144,787</u>	<u>-</u>	<u>(144,787)</u>
Total revenues	<u>144,787</u>	<u>4,009</u>	<u>(140,778)</u>
Expenditures:			
Transfer to Debt Service	-	23,698	(23,698)
Capital expenditures	<u>544,787</u>	<u>-</u>	<u>544,787</u>
Total expenditures	<u>544,787</u>	<u>23,698</u>	<u>521,089</u>
Excess (deficiency) of revenues over expenditures	(400,000)	(19,689)	380,311
Fund balance - beginning	<u>400,000</u>	<u>568,571</u>	<u>168,571</u>
Fund balance - ending	<u>\$ -</u>	<u>\$ 548,882</u>	<u>\$ 548,882</u>

Harmony Technology Park Metropolitan District No. 2  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual  
For Six Months Ended June 30, 2018  
Debt Service Fund

See Accountant's Compilation Report

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Property taxes	\$ 140,734	\$ 132,865	\$ (7,869)
Specific ownership taxes	7,037	5,799	(1,238)
Interest Income	2,500	3,404	904
Transfer from Capital Projects	<u>-</u>	<u>23,698</u>	<u>23,698</u>
 Total revenues	 <u>150,271</u>	 <u>165,766</u>	 <u>15,495</u>
 Expenditures:			
Interest Expense	534,526	267,262	267,264
Treasurer fees	2,111	2,657	(546)
Trustee/paying agent fees	<u>5,000</u>	<u>-</u>	<u>5,000</u>
 Total expenditures	 <u>541,637</u>	 <u>269,919</u>	 <u>271,718</u>
 Excess (deficiency) of revenues over expenditures	 (391,366)	 (104,153)	 287,213
 Fund balance - beginning	 <u>1,130,281</u>	 <u>1,132,539</u>	 <u>2,258</u>
 Fund balance - ending	 <u>\$ 738,915</u>	 <u>\$ 1,028,386</u>	 <u>\$ 289,471</u>

**Harmony Tech Metropolitan District #2**  
**To be Ratified at the September 19, 2018 meeting**

**Checks to be Ratified**

<u>Checks</u>	<u>Dated</u>	<u>Amount</u>
1276-1282	1/0/00	3,994.33
1283-1285	1/0/00	7,301.53
		<u>11,295.86</u>

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-09300	0	1276	235	05/31/2018	06/26/2018	May legal	2,747.28
**** TOTAL ****							2,747.28
White Bear and Ankele							
01-000-09050	0	1277	22552	04/30/2018	06/26/2018	April accounting	650.00
01-000-09050	0	1277	22692	05/31/2018	06/26/2018	May accounting	320.00
**** TOTAL ****							970.00
Simmons & Wheeler, P.C.							
01-000-09600	0	1278	06/28/2018	06/28/2018	06/26/2018	Director fees 06/28/2018	92.35
**** TOTAL ****							92.35
Joseph Knopinski							
01-000-09600	0	1280	06/28/2018	06/28/2018	06/26/2018	Director fees 06/28/2018	92.35
**** TOTAL ****							92.35
John Gooch							
01-000-09600	0	1281	06/28/2018	06/28/2018	06/26/2018	Director fees 06/28/2018	92.35
**** TOTAL ****							92.35
John Hutto							
01-000-09300	0	1283	1186	07/31/2018	08/22/2018	July legal	183.24
01-000-02300	0	1283	898	06/30/2018	08/22/2018	June legal	5,102.79
**** TOTAL ****							5,286.03
White Bear and Ankele							
01-000-02300	0	1284	22830	06/30/2018	08/22/2018	June accounting	1,520.00
01-000-09050	0	1284	22977	07/31/2018	08/22/2018	July accounting	495.50
**** TOTAL ****							2,015.50
Simmons & Wheeler, P.C.							
*** GRAND TOTAL ***							11,295.86



Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-09300	0	1286	1612	08/31/2018	09/17/2018	August legal	844.61
**** TOTAL ****							844.61
White Bear and Ankele							
01-000-09600	0	1287	09/19/2018	09/19/2019	09/17/2018	Director fees 09/19/2018	92.35
**** TOTAL ****							92.35
Joseph Knopinski							
01-000-09600	0	1288	09/19/2018	09/19/2018	09/17/2018	Director fees 09/19/2018	92.35
**** TOTAL ****							92.35
John Gooch							
01-000-09600	0	1289	09/19/2018	09/19/2018	09/17/2018	Director fees 09/19/2018	92.35
**** TOTAL ****							92.35
John Hutto							
*** GRAND TOTAL ***							1,121.66

**RESOLUTION  
ADOPTING BUDGET, IMPOSING MILL LEVY AND APPROPRIATING FUNDS**

**(2019)**

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The Board of Directors of Harmony Technology Park Metropolitan District No. 2 (the “Board”), City of Fort Collins, Larimer County, Colorado (the “District”) held a special meeting at 5042 Technology Parkway, Suite 200, Fort Collins, Colorado, on Wednesday, September 19, 2018, at the hour of 2:30 P.M.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with §29-1-106, C.R.S.

[Remainder of Page Intentionally Left Blank.]

NOTICE AS TO PROPOSED 2019 BUDGET

Thereupon, Director \_\_\_\_\_ introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019.

WHEREAS, the Board has authorized its treasurer, accountant and/or legal counsel to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on September 19, 2018, interested electors were given the opportunity to file or register any objections to said proposed budget and no written objections were filed prior to the public hearing; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of § 29-1-101, *et seq.*, C.R.S., as applicable, and Article X, § 20 of the Colorado Constitution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Summary of 2019 Revenues and 2019 Expenditures. The estimated revenues and expenditures for each fund for fiscal year 2019, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. The budget as submitted, amended, attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2019.

In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 2 shall be deemed ratified by the Board.

Section 3. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2019 budget year, there is hereby levied a tax of (\_\_\_\_.000) mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2019 budget year, there is hereby levied a tax of (\_\_\_\_.000) mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2019 budget year, there is hereby levied a tax of (\_\_\_\_.000) mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2019 budget year, there is hereby levied a tax of (\_\_\_\_.000) mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 7. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of \_\_\_\_\_ County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 8. Appropriations. The amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto and incorporated herein, are hereby appropriated for the purposes thereof and no other.

Section 9. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 10. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

The foregoing Resolution was seconded by Director \_\_\_\_\_.

*[Remainder of page intentionally left blank.]*

ADOPTED THIS 19TH DAY OF SEPTEMBER, 2018.

HARMONY TECHNOLOGY PARK METROPOLITAN  
DISTRICT NO. 2

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Officer of District

ATTEST:

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APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON  
Attorneys at Law

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General Counsel to the District

STATE OF COLORADO  
COUNTY OF LARIMER  
HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted at a District meeting held on Wednesday, September 19, 2018, at 5042 Technology Parkway, Suite 200, Fort Collins, Colorado, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 19th day of September, 2018.

**EXHIBIT A**  
**BUDGET DOCUMENT**  
**BUDGET MESSAGE**



**Harmony Technology Park Metropolitan District No. 2**  
**Proposed Budget**  
**General Fund**  
**For the Year ended December 31, 2019**

	Actual <u>2017</u>	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimated <u>2018</u>	Proposed Budget <u>2019</u>
Beginning fund balance	\$ 64,071	\$ 158,737	\$ 145,043	\$ 145,043	\$ 92,209
Revenues:					
Property taxes	122,852	46,911	44,289	46,911	70,983
Specific ownership taxes	11,419	3,518	1,933	3,900	5,324
Interest income	<u>127</u>	<u>15</u>	<u>41</u>	<u>100</u>	<u>100</u>
Total revenues	<u>134,398</u>	<u>50,444</u>	<u>46,263</u>	<u>50,911</u>	<u>76,407</u>
Total funds available	<u>198,469</u>	<u>209,181</u>	<u>191,306</u>	<u>195,954</u>	<u>168,616</u>
Expenditures:					
Accounting / audit	11,953	9,000	4,544	15,000	15,000
Legal	25,834	20,000	22,116	56,000	56,000
Insurance	4,731	4,500	6,297	6,297	6,500
Miscellaneous	1,174	100	46	100	100
Maintenance	-	19,209	-	19,209	20,000
Engineering	6,176	5,000	-	5,000	5,000
Directors fees	1,100	1,000	600	1,200	1,200
Treasurer fees	2,458	938	886	939	1,420
Contingency	-	147,642	-	-	60,239
Emergency reserve (3%)	<u>-</u>	<u>1,792</u>	<u>-</u>	<u>-</u>	<u>3,157</u>
Total expenditures	<u>53,426</u>	<u>209,181</u>	<u>34,489</u>	<u>103,745</u>	<u>168,616</u>
Ending fund balance	<u>\$ 145,043</u>	<u>\$ -</u>	<u>\$ 156,817</u>	<u>\$ 92,209</u>	<u>\$ -</u>
Assessed valuation		<u>9,382,269</u>			<u>14,196,501</u>
Mill Levy		<u>5.000</u>			<u>5.000</u>

**Harmony Technology Park Metropolitan District No. 2**  
**Proposed Budget**  
**Capital Projects Fund**  
**For the Year ended December 31, 2019**

	Actual <u>2017</u>	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimated <u>2018</u>	Proposed Budget <u>2019</u>
Beginning fund balance	\$ -	\$ 400,000	\$ 568,571	\$ 568,571	\$ 576,571
Revenues:					
Developer advances	4,056,434	-	-	-	-
Interest income	118	-	4,009	8,000	3,000
Bond proceeds	10,930,000	144,787	-	-	-
Bond proceeds subordinate	-	-	-	-	-
Total revenues	<u>14,986,552</u>	<u>144,787</u>	<u>4,009</u>	<u>8,000</u>	<u>3,000</u>
Total funds available	<u>14,986,552</u>	<u>544,787</u>	<u>572,580</u>	<u>576,571</u>	<u>579,571</u>
Expenditures:					
Issuance costs	451,578	-	-	-	-
Organization costs	73,867	-	-	-	-
Repayment of loan principal	7,250,815	-	-	-	-
Repayment of Loan interest	1,414,029	-	-	-	-
Capital expenditures	3,982,567	544,787	-	-	579,571
Repay developer advances	-	-	-	-	-
Repay developer advances - interest	-	-	-	-	-
Transfer to Debt Service	<u>1,245,125</u>	<u>-</u>	<u>23,698</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>14,417,981</u>	<u>544,787</u>	<u>23,698</u>	<u>-</u>	<u>579,571</u>
Ending fund balance	<u>\$ 568,571</u>	<u>\$ -</u>	<u>\$ 548,882</u>	<u>\$ 576,571</u>	<u>\$ -</u>

**Harmony Technology Park Metropolitan District No. 2**  
**Proposed Budget**  
**Debt Service Fund**  
**For the Year ended December 31, 2019**

	Actual <u>2017</u>	Adopted Budget <u>2018</u>	Actual <u>6/30/2018</u>	Estimated <u>2018</u>	Proposed Budget <u>2019</u>
Beginning fund balance	\$ -	\$ 1,130,281	\$ 1,132,539	\$ 1,132,539	\$ 772,335
Revenues:					
Property taxes	-	140,734	132,865	140,734	212,948
Specific ownership taxes	-	7,037	5,799	11,000	10,647
Transfer from Capital Projects Fund	1,245,125	-	23,698	23,698	-
Interest income	<u>258</u>	<u>2,500</u>	<u>3,404</u>	<u>6,000</u>	<u>7,000</u>
Total revenues	<u>1,245,383</u>	<u>150,271</u>	<u>165,766</u>	<u>181,432</u>	<u>230,595</u>
Total funds available	<u>1,245,383</u>	<u>1,280,552</u>	<u>1,298,305</u>	<u>1,313,971</u>	<u>1,002,930</u>
Expenditures:					
Interest expense	112,844	534,526	267,262	534,525	534,525
Bond principal	-	-	-	-	-
Treasurer's fees	-	2,111	2,657	2,111	3,194
Trustee / paying agent fees	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>
Total expenditures	<u>112,844</u>	<u>541,637</u>	<u>269,919</u>	<u>541,636</u>	<u>542,719</u>
Ending fund balance	<u>\$ 1,132,539</u>	<u>\$ 738,915</u>	<u>\$ 1,028,386</u>	<u>\$ 772,335</u>	<u>\$ 460,211</u>
Assessed valuation		<u>\$ 9,382,269</u>			<u>\$ 14,196,501</u>
Mill Levy		<u>15.000</u>			<u>15.000</u>
Total Mill Levy		<u>20.000</u>			<u>20.000</u>

**HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2  
RESOLUTION TO AMEND 2018 BUDGET**

WHEREAS, the Board of Directors of Harmony Technology Park Metropolitan District No. 2 (the "District") certifies that at a **special** meeting of the Board of Directors of the District held September 19, 2018, a public hearing was held regarding the 2018 amended budget, and, subsequent thereto, the following Resolution was adopted by affirmative vote of a majority of the Board of Directors:

WHEREAS, the Board of Directors of the District adopted a budget and appropriated funds for fiscal year 2018 as follows:

General Fund	\$ _____
Capital Project Fund	\$ _____
Debt Service Fund	\$ _____
and;	

WHEREAS, the necessity has arisen for additional expenditures by the District due to additional costs which could not have been reasonably anticipated at the time of adoption of the budget, requiring the expenditure of funds in excess of those appropriated for fiscal year 20\_\_;  
and

WHEREAS, funds are available for such expenditure.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District does hereby amend the adopted budget for fiscal year 2018 as follows:

General Fund	\$ _____
Capital Project Fund	\$ _____
Debt Service Fund	\$ _____

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the funds named above for the purpose stated, and that any ending fund balances shall be reserved for purposes of complying with Article X, Section 20 of the Colorado Constitution.

*[Remainder of page intentionally left blank.]*

ADOPTED this 19th day of September, 2018.

**HARMONY TECHNOLOGY PARK  
METROPOLITAN DISTRICT NO. 2**

\_\_\_\_\_  
Officer of the District

ATTEST:

\_\_\_\_\_

APPROVED AS TO FORM:

**WHITE BEAR ANKELE TANAKA & WALDRON**  
Attorneys at Law

\_\_\_\_\_  
General Counsel to the District

STATE OF COLORADO  
COUNTY OF LARIMER  
HARMONY TECHNOLOGY PARK METROPOLITAN DISTRICT NO. 2

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted at a meeting held on Wednesday, September 19, 2018, at 5042 Technology Parkway, Suite 200, Fort Collins, Colorado, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 19th day of September 2018.

\_\_\_\_\_

August 22, 2018

Board of Directors  
Harmony Technology Park Metropolitan District No. 2

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide to Harmony Technology Park Metropolitan District No. 2.

We understand that we will maintain the general ledger, reconcile all cash accounts and other significant balance sheet accounts to detail records, provide compiled financial statements comparing actual results with your budget as requested, and provide such information for examination by your auditors, if required. On an annual basis we will prepare the budgets and coordinate the filing with Larimer County and the State of Colorado. We will also draft the year end financials with footnote disclosures for the year end audit. If the District does not require an audit, we will prepare the audit exemption and file the report with the State of Colorado.

You are responsible for making all management decisions and performing all management functions, and for designating an individual who possesses suitable skill, knowledge, or experience to oversee any bookkeeping services or other services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

We will compile, from the above information, the Balance Sheets - Governmental Funds and the Account Groups of Harmony Technology Park Metropolitan District No. 2 on a quarterly basis, and the related Statements of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds - Budget and Actual, for the period then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. We understand management has elected not to include the Statement of Net Assets, the Statement of Activities, the Management Discussion and Analysis and footnotes to the statements required by accounting principles generally accepted in the United States of America. Our compilation report will indicate the compiled financial statements are not intended to be used by readers who are not familiar with the District's financial affairs or informed about such matters that would be disclosed in complete financial statements. Since we are performing certain accounting services described above, we are not independent with respect to Harmony Technology Park Metropolitan District No. 2 and we will disclose that we are not independent in our compilation report.

We will conduct our compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the District's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation or the examination of source documents; or other procedures ordinarily performed in an audit. Accordingly, we will not express an opinion or provide any assurance regarding the financial statements being compiled.

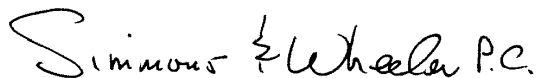
Our engagement cannot be relied upon to disclose error, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Our fees for the above services will be billed at our hourly rates which range from \$50 to \$210. You would, of course, have the ability to terminate this agreement at any time.

We certify that we will comply with the provisions of C.R.S. §8-17.5-101, *et seq.* We will not knowingly employ or contract with an illegal alien to perform work under this contract. We represent, warrant, and agree that we have verified that we do not employ any illegal aliens, through participation in the Electronic Employment Verification Program administered by the Social Security Administration and the Department of Homeland Security. We have not used the Electronic Employment Verification Program to undertake pre-employment screening of job applicants. We shall use no subcontractor in the performance of our services under this engagement letter. We will comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation the department is undertaking pursuant to the law. If we violate any provision of C.R.S. §8-17.5-101, *et seq.* the District may terminate this contract for breach of contract and we shall be liable for actual and consequential damages to the District.

Please indicate your acceptance of the above understanding by signing below. A copy is enclosed for your records. If your needs change during the year, the nature of our services can be adjusted appropriately.

Sincerely,



Simmons & Wheeler, P.C.

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_